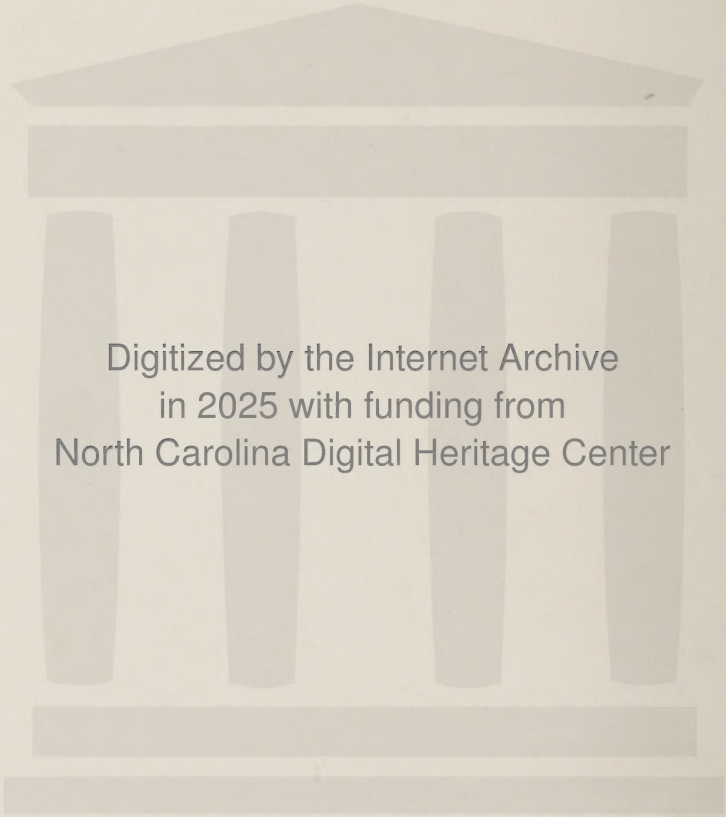
BULLETIN
1982-1983

New College at Queens



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1. Belk Chapel
2. Albright Residence Hall
3. Jernigan Student Ctr.
4. Long Residence Hall
5. Stultz Bldg.
6. Belk Residence Hall
7. Burwell Hall
8. Early Learning Ctr.
9. Wallace Residence Hall
10. McEWEN BLDG.— NEW COLLEGE
11. Watkins
12. Harris Residence Hall
13. Walker Science Bldg.
14. Morrison (Dining Room, College Store.)
15. Everett Library
16. Dana Classroom Bldg.
17. Maintenance
18. The Web
    Chi Omega Lodge
19. Phi Mu Lodge
    Alpha Gamma Delta Lodge
20. Alpha Delta Pi Lodge
    Kappa Delta Lodge
21. Irwin-McKay Infirmary
22. Heating Plant
23. Greenhouse
24. Maintenance Shop
25. Parking Lots
26. Tennis Courts
27. Ovens Physical Ed. Bldg.
28. E.H. Little Fine Arts Ctr.
29. Barnhardt Center for Continuing Education
30. Carol Hall and Art Annexes
31. Career and Personal Counseling Center

New College at Queens Bulletin

Published Annually by Queens College

1900 Selwyn Avenue, Charlotte, N.C. 28274

Volume 4, Number 1

Summer, 1982

New College at Queens admits students regardless of race, color, sex, national and ethnic origin, or handicap to all the rights, privileges, programs and activities generally accorded or made available to students at the college. It does not discriminate on the basis of sex, race, color, national or ethnic origin, or handicap in administration of its educational policies, scholarship or loan programs, and athletic and other New College administered programs.

1900 Selwyn Avenue
Charlotte, North Carolina 28274
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NEW COLLEGE CALENDAR 1982-1983

TERM I 1982

Wednesday, August 25	Registration
Thursday, August 26	Classes Begin
Tuesday, September 7	Opening Convocation and Reception for New College Students
Wednesday, October 13	Midterm
Wednesday, October 20	Last Day to Withdraw with a "W"
Sunday, November 21	Classes End, Thanksgiving Break
Monday, November 29	Classes Resume
Wednesday, December 8	Classes End
Thursday, December 9	Exams Begin
Wednesday, December 15	Exams End

JANUARY TERM 1983

Monday, January 3	Registration: Classes Begin
Saturday, January 22	Classes End

TERM II 1983

Monday, January 24	Registration
Tuesday, January 25	Classes Begin
Wednesday, March 9	Midterm
Wednesday, March 16	Last Day to Withdraw with a "W"
Tuesday, March 29	Spring Recess Begins
Tuesday, April 5	Classes Resume
Monday, May 2	Classes End
Tuesday, May 3	Exams Begin
Monday, May 9	Exams End
Friday, May 13	Baccalaureate
Saturday, May 14	Graduation

SUMMER TERM 1983

Summer Term I	May 23-July 2
Summer Term II	July 11-August 20
Summer Term III	May 23-August 20

COLLEGE/ STUDENT SERVICES

The College

Queens College, private and Presbyterian, is a diversified academic community serving a variety of learners, both men and women, of all ages.

Basic components of the academic community are Queens College of Arts and Sciences for women, New College at Queens, and the Graduate School at Queens. In addition to these, Queens College offers coursework through the Institute for Lifelong Learning for those who seek education and enrichment outside the context of formal degree programs.

Queens College is accredited by the Southern Association of Colleges and Schools and the National Association of Schools of Music. Queens College is also approved for veterans' education.

The New College

The New College at Queens was authorized by the Board of Trustees on April 30, 1979. The New College is coeducational and offers a Bachelor of Arts degree with majors available in Business Administration, English and Psychology, and a Bachelor of Science degree with a major available in Computer Science. It was designed for those students with work and other responsibilities that prohibit them from attending classes during the day. The course offerings are scheduled so that a student may obtain a bachelor's degree in four and one-half to five years.

Statement of Philosophy and Purpose of New College

New College at Queens offers an undergraduate liberal arts degree program on a part-time, coeducational basis. The program is firmly grounded in the liberal arts tradition and emphasizes the joy of learning within a framework of continuing personal and intellectual development.

Honor Code

The Honor Code is one of the cherished possessions of Queens College and is of fundamental importance in the educational experience.

The Honor Code regulates all phases of college life and is binding on all members of the community.

The Code is based on three basic principles: (1) truthfulness at all times; (2) respect for the property of others; (3) honesty in tests, examinations, term papers and all other academic assignments.

Queens Career Center

The Queens Career Center provides various personal and group services to Queens students and to members of the community. The center offers individual and group career/life planning services which include workshops on topics such as Managing Your Career; How to Organize a Job Search; Resume Preparation; and Interviewing. Fees are set at $100 for testing and counseling for individuals, or $75 for the workshop experience. Fees for other workshops are flexible and related to the hours and content.

The Queens Career Center is located on the second floor of Jernigan Student Center with staff of-

fices and an extensive Career Library. The center is open from 8:30 to 5:00 daily, Monday through Friday.

Convocation

The New College convocation is held during the first month of the Fall semester. This important event is designed to foster a spirit of unity, fellowship and community among the New College students, faculty, administration, and Board of Trustees.

Student Government Association

The New College Student Government, organized in 1981, is the formal means for student involvement in the operations and activities of the New College. Each fall, officers are elected by the New College student body and serve as liaisons betweens students, faculty and administration.

Library

Currently enrolled New College students have access to Everett Library. Information about library use by New College students can be obtained from the main desk in Everett Library.

The library collection is the core of the liberal arts community and is designed to support all regular academic programs of the college. To accomplish this end, over 88,000 catalogued volumes and 620 current periodicals are housed in open stacks on the upper two floors, available for student use. The lower floor houses 17,000 bound volumes of periodicals and 3,000 reels of microfilm, including *The New York Times* from 1905.

During the two main academic sessions, the library is open from 8 a.m. to 11 p.m., Monday through Thursday; 8 a.m. to 9 p.m. on Friday; 10 a.m. to 5 p.m. on Saturday; and 2 p.m. to 11 p.m. on Sunday. The operation schedules for January and Summer sessions are reduced.

Computer Services

The Queens College Computing Center is located on the first floor of the McEwen Building.

Computing Center facilities include a 32K IBM 5100 micro-computer with auxiliary tape storage and printer, and a 48K Apple II microcomputer with disk storage and peripheral printer. A Documentation OM 200 card reader which can read both punched and optically marked cards provides peripheral input to either machine. Both machines can be operated in terminal mode to provide communications with larger, remote systems. Additional communication facilities are provided by a DECwriter LS120 interactive terminal. Queens is a subscriber to the North Carolina Educational Computing Service (NCECS), and thereby has remote access to the Triangle Universities Computation Center (TUCC) at Research Triangle Park, N.C. Hardware at TUCC includes an IBM 3081, as well as two Hewlett-Packard 2000 interactive computers. NCECS and TUCC support an extensive selection of software, including the major packages and simulations used in the graduate curriculum.

The Computing Center Director is Dr. Richard Ault whose office is in 312 Walker Science Building, extension 265.

Dining Hall

Morrison Dining Hall is open from 4:30 p.m. to 5:45 p.m. for dinner. There is a dinner ticket program

that currently enrolled New College students may use. A ten-ticket packet may be purchased for $30.00, tax included, from the Saga Office in Morrison Dining Hall, and used for any dinner during the semester except Wednesday night family style. A single ticket may be purchased at the door for $3.25.

Other facilities available for New College students include the Snack Bar located in the Jernigan Student Center, which operates Monday through Thursday from 5 p.m. to 10 p.m. Vending machines for student use are located on the second floor of the McEwen Building and the first floor of the Jernigan Student Center.

Bookstore

The College Bookstore is located in the basement of Morrison Hall and may be entered from a door on the Selwyn Avenue side of the building. Regular bookstore hours are 10:30 a.m.-12:30 p.m. and 2:00 p.m.-5:30 p.m., Monday through Thursday, and 10:00 a.m.-12:30 p.m. and 2:00 p.m.-3:30 p.m. on Friday. The bookstore's hours will be extended during registration and the first week of classes each term in order to serve New College students.

Parking

Students may not park on the Queens College campus without registering their cars with the Office of Public Safety (Stultz Building) and purchasing an "E" decal. Registration of vehicles shall be accomplished at registration or within 48 hours of the first class of the semester. Students without decals are to park on the streets that form the boundary for the Queens College campus: Selwyn, Wellesley, Radcliffe, and Stanford.

An "E" decal is good for one academic year, costs $5.00, and allows the student to park in the following parking zones during the noted hours. Parking zones are marked on the campus map in the front of this bulletin.

"E" decal—Valid in A, B, C, D zones during unrestricted hours only.

A & B zones—All day Saturday and Sunday

C & D zones—4 p.m. to 8 a.m. Monday through Friday and all day Saturday and Sunday

ADMISSIONS/ TUITION AND FEES/ FINANCIAL AID

Admissions

The New College at Queens does not discriminate on the basis of race, creed, color, sex, age, national or ethnic origin, or handicap in administration of its educational policies, admissions policies, scholarship and loan programs.

Admissions Requirements

New College admissions policy is designed to select students of outstanding promise. We consider each applicant on the basis of his or her individual achievements, merits and potential for academic success. Admissions requirements include:

1. High school diploma or equivalent

2. Transcripts from secondary schools and all colleges attended

3. SAT or ACT scores if either test has been taken

4. Two letters of recommendation

5. Completed application form with $15.00 non-refundable fee

If you need more information about requirements for graduation or transfer credit, please call the Admissions Office and a New College counselor will be glad to schedule an appointment to discuss this with you.

For Transfers

New College welcomes transfer students from other colleges and universities. Applicants must request their own transcripts from each institution attended to be forwarded to the Office of Admissions. For courses completed at other accredited institutions, credit usually will be transferred if the grade earned is C or better. Courses transferred from two-year institutions are classified as either 100- or 200-level courses.

For Readmissions

A degree candidate who has withdrawn in good standing and who wishes to return to New College may apply for readmission to the Office of Admissions. Transcripts of all work attempted at other institutions must be sent by those institutions to the Office of Admissions.

For Special Students

Students who are not candidates for degrees who wish to enroll for credit may apply as special students. Generally, special students who do not hold a bachelor's degree are limited to a cumulative total of 15 credit hours. Permission to exceed 15 hours must be obtained from the Dean of New College. Anyone holding a bachelor's degree is allowed the privilege of unlimited credit. Special students must maintain a C average to continue their enrollment.

For Advanced Standing

New College awards credit and advanced placement to students who score satisfactorily on approved subject level tests of the College Level Examination Program (CLEP). Credit will not be granted

if it duplicates credit already earned. Neither grades nor quality points will be awarded, nor may CLEP credits satisfy the final 30 hours required for graduation from New College. Students who wish further information about CLEP should contact the Director of the Career Center.

High School Dual Enrollment

Any student who is a junior or senior in a Charlotte-Mecklenburg area secondary school may enroll for courses at New College during any term when recommended by the secondary school. Credit earned under the dual enrollment program may be used at New College or another institution as college credit when the student enrolls as a degree candidate.

International Students

New College welcomes international students. Candidates must provide the Office of Admissions with a completed college application for admission accompanied by the payment of a $15 filing fee. Applicants must request their own transcripts from each institution attended to be forwarded to the Office of Admissions. Transcripts must be translated into English by an official at the high school or college issuing the transcript. It is recommended that international students take the Scholastic Aptitude Test (SAT). Any student for whom English is not the first language must satisfactorily complete the Test of English as a Foreign Language (TOEFL) and have the score sent to the Office of Admissions.

For Campus Visits

Students seeking information about the New College are encouraged to visit the campus and admissions office. The Admissions Office is open from 8:30 a.m. to 5:00 p.m. on weekdays, throughout the year. Appointments for evenings or Saturdays may be made by calling the Admissions Office during regular hours. The Admissions Office is located on the second floor of Burwell Hall.

In Summary

While there are no deadlines for applications, prospective students should apply for admission as early as possible. Application forms should be obtained from the office of admissions and should be returned with a non-refundable $15 application fee. Special students submit a $5 non-refundable application fee. It is the student's responsibility to request that his or her transcripts and recommendations from the secondary school be sent to the admissions office. Transfer students must request transcripts from each college attended. The Office of Admissions will act on an application as soon as all information and transcripts have been received. Accepted students are to mail a deposit of $50 within 30 days of notification of acceptance. This confirms the acceptance of the offer of admissions to the New College at Queens. This deposit is applied toward tuition. It may be refunded if the Admissions Office is notified in writing at least 30 days prior to registration that the student no longer intends to enroll in the New College.

Tuition and Fees

While the Board of Trustees and Administration of the college reserves the right to adjust the tuition schedules at Queens at any time, the following basic fees have been established for the New College for the fiscal year 1982-83.

Tuition-per credit hour	$105.00
Application fee (non-refundable)	$15.00
Registration fee (non-refundable)	$7.00
Late registration fee (non-refundable)	$5.00
Transcript fee (if necessary)	$3.00
Special student fee	$5.00
Graduation (gown and diploma fee)	$30.00
Parking permit	$5.00
Identification card replacement	$3.00

Regulations Regarding Payment

Upon signing the application for admission, the applicant accepts as binding all fees and regulations set forth in the catalogue.

1. A student is not permitted to attend classes until satisfactory arrangements have been made to meet all financial obligations. Where a note is offered, it is accepted with the understanding that the account is not considered settled until the note is paid.

2. Credits for financial aid are divided equally between the fall and spring terms.

3. No discount or scholarship award may be applied against the $50 deposit fee; that is, the initial deposit.

4. Diplomas, certificates, grades, and transcripts are granted only when the student's accounts have been paid in full.

Deferred Payment

Queens College offers a Deferred Payment Plan whereby payments may be made in four equal installments. Payment for Term I must be paid at registration and on the 1st of October, November, and December. The payment for Term II may be made in four equal installments, payable at registration and on the 1st of March, April, and May. Payments for Summer Term I may be made in two equal installments, payable at registration and June 13. Payment for Summer Term II may be made in two equal installments, payable at registration and on August 1. Payment for Summer Term III may be made in three equal installments, payable at registration, June 13 and July 11.

There is an additional charge of 1% per month for charges deferred under the Queens College Deferred Payment Plan. Students electing this form of payment will sign a Deferred Payment form at registration.

Company Assisted Tuition

If a student's company is paying all or part of the student's tuition, Queens College will defer tuition (excluding the $50 deposit) until the end of the term.

There is an additional charge of 1% per month for charges deferred under this plan. Students electing this form of payment will sign a Company Assisted Waiver form at registration.

Withdrawal for Academic Ineligibility

A refund will be made in the case of a student determined academically ineligible to return by the Student Qualifications Committee of the college. Such decisions are made at the end of each term.

Withdrawal for Illness

Students who withdraw from the

college during the academic year as a result of illness will have tuition prorated as of the date of withdrawal, provided the physician recommends withdrawal in a letter to the Dean of the New College.

Withdrawal for Other Reasons

Students who withdraw from the college during the academic year on their own initiative will have tuition prorated as of the date of withdrawal as follows:

	Term I	Term II
25% charged if withdrawing by.....	9/1/82	1/31/83
50% charged if withdrawing by.....	9/8/82	2/7/83
75% charged if withdrawing by.....	9/15/82	2/14/83

	Summer Term I	Summer Term II	Summer Term III
25% charged if withdrawing by.....	N/A	N/A	5/30/83
50% charged if withdrawing by.....	5/21/83	8/16/83	6/6/83
75% charged if withdrawing by.....	N/A	N/A	6/13/83

There will be no prorating of tuition or fees in January Term after registration. Special fees are not subject to proration.

Students who feel that individual circumstances warrant exception from the above-stated policy may appeal to the Dean of the New College.

Students suspended by the college will be subject to tuition proration according to the above schedule.

Withdrawal Involving Financial Aid

If the Business Office determines that the student is due a refund and all or part of the student's institutional charges were paid with financial aid funds, all or a proportionate part of the total refund must be returned to the Title IV Financial Aid Accounts and may be returned to other financial aid accounts, if necessary.

Amount to be returned will be determined as follows:

1. $\frac{\text{Title IV Aid}}{\text{Total Aid Package}} = x/y$

2. This fraction (x/y) will be applied to the total refund due.

3. The resulting amount is the amount of the Title IV Funds to be returned to Title IV Programs.

Queen's policy will be to distribute this total amount of funds to Title IV Programs in the following order, in no case exceeding the total amount originally awarded from that fund:

(1) SEOG
(2) NDSL
(3) BEOG
(4) Other Programs

Financial Aid

The New College at Queens makes every effort to meet the demonstrated need of students. Students must be enrolled half-time (6 credit hours) at Queens in order to be eligible for any financial assistance. Although students who are employed may not qualify for grant assistance on the basis of need, the Student Aid Office will seek to determine sources of loan assistance whenever possible.

1. *Karl and Anna Ginter Fellowships* are full tuition awards available to degree candidates enrolled in the New College. Ginter Awards are made

on the basis of academic promise, personal achievement, and outstanding character. Fellowship recipients must take a minimum of 12 credit hours per year (excluding summer) and must maintain a cumulative grade point average of 3.0. Students should file an application (available through Admissions or Financial Aid) 30 days prior to fall term.

2. *Pell (BEOG) Grants* are available to eligible undergraduate students on the basis of financial need. The amounts of these grants per academic year are still pending federal legislation. In 1981-82, they ranged from $200-$1,670 per academic year. A student may submit the Student Aid Report to the Office of Financial Aid at Queens to determine the amount for which she or he is eligible. A signed copy of the 1981 income tax return is required for documentation before the awarding of a Pell grant.

3. *Supplemental Educational Opportunity Grants (SEOG)* are available on an annual basis to undergraduate students with exceptional need. These grants range from $200 to $2,000 and may be renewed from year to year depending on need.

4. *The College Work Study Program (CWSP)* assists qualified students to meet educational expenses through employment on campus during the academic year at a specified hourly rate. Eligibility for this program depends upon financial need.

5. *The National Direct Student Loan (NDSL)* program permits students with established need to borrow as much as $3,000 during their freshman and sophomore years, and up to a total of $6,000 during the undergraduate programs. These loans bear a 5% annual interest rate during repayment. Repayment begins six months after the borrower ceases to be at least a half-time student and may extend over a period of 10 years. If the borrower enters certain public-service occupations, the loan may be canceled.

The amount of funds available under federal programs (BEOG, SEOG, CWSP, NDSL) is determined annually by the U.S. Education Department. Students' awards vary, depending upon financial need and availability of funds.

Other Programs (State)

The North Carolina Insured Student Loan Program permits state residents enrolled as full-time independent students to borrow through the College Foundation, Inc. as much as $3,000 per academic year, for an aggregate of $15,000 for undergraduate study, at 9% annual interest. All students who have an adjusted gross income above $30,000 are required to demonstrate need in order to qualify. Other regulations governing these loans are still pending congressional action as of 5/31/82.

To Apply

To apply for financial assistance, students must have been admitted to New College as degree candidates and must complete and submit two application forms:

1. The Queens College Application for Financial Aid to be submitted to the Director of Student Aid, Queens College, Charlotte, North Carolina 28274.

2. The Financial Aid Form (FAF)

to be submitted to the College Scholarship Service, Box 2700, Princeton, New Jersey 08541. The student should list Queens College, Charlotte, N.C., CSS code 5560, as the institution to receive the report.

All forms are available from Queens' Office of Student Aid, located on the second floor of Burwell Hall. Applications for financial aid should be submitted by entering students as soon as possible. Notification of action by the college will be sent after Queens receives an evaluation of the applicant's need from the College Scholarship Service.

Financial Aid Policies

Most financial aid programs are renewable throughout undergraduate years if the recipient demonstrates satisfactory progress toward graduation, but renewal of aid is not automatic. Students must reapply to the Financial Aid Office for assistance each year. The amount offered in grants, loans, and work-study funds also may vary from year to year.

Financial aid recipients who withdraw during the school year will have their aid prorated according to the regulations governing withdrawal.

Students receiving aid under certain programs are expected to assume weekly work assignments at the college. Assignments are determined by the amount of aid received and the student's particular interests and skill.

Queens reserves the right to review and modify an offer of financial aid should the recipient receive aid from other sources after Queens' program has been offered. All federal and state programs are subject to congressional change.

Tuition Remission-Ministerial

Tuition remission is available to any student who is the dependent or spouse of an active Presbyterian minister. Dependents of active ministers of the Presbyterian Church, U.S., Synods of North Carolina and the Southeast, will receive a 20% tuition remission. Dependents of active ministers in all other Synods of the Presbyterian Church, U.S., will receive a 15% tuition remission.

THE ACADEMIC PROGRAM

The New College at Queens offers a Bachelor of Arts degree with majors available in Business Administration, English, and Psychology and a Bachelor of Science with a major in Computer Science.

Degree Requirements

Required for a degree is a minimum of 120 credit hours in academic courses with a cumulative quality point average of 2.00 in all courses taken at New College and in all course work in the chosen field of concentration. At least 36 credit hours must be in courses of 300 level or higher. Every degree candidate must complete at least 60 hours of his or her academic program at New College and must spend the equivalent of the last academic year at New College. A student should take the average load of 27 hours each year if he or she is to attain the 120 hours required for graduation in four and one-half to five years. A student must fulfill the degree requirements set forth in the Bulletin which is current when he or she first matriculates in the New College.

Though the college makes every effort to counsel the student in planning a program and selecting courses of study, the student is finally responsible for fulfilling all requirements for a degree.

Educational Program

The educational program leading to a degree is composed of three interrelated parts: a major program; a program of distributed requirements; and a program of elective hours. This may include the choice of one or two minor programs or a double major.

Major Program

The purpose of a major is twofold: to give the student the opportunity to go far enough into a field to achieve some mastery of it; and to enable him or her to acquire knowledge, skills, and attitudes which may be helpful in a vocation.

Minor Program

If a student chooses, it is possible to include one or two minors in an undergraduate program. The minor shall consist of a minimum of 18 hours in a department other than his or her major. The minor may be taken in any program so designated in the catalogue. Minor programs must be approved by the advisor and the department concerned.

Bachelor of Arts

A major for the Bachelor of Arts Degree shall consist of no fewer than 30 credit hours. No more than 40 hours in the major department shall be required for a major. A student may, however, at his own initiative take more than 40 hours in the major department. Specific requirements in the area of the major are stated in each department heading in the course descriptions.

Bachelor of Science

A major for the Bachelor of Science in the area of Computer Science shall consist of no fewer than 36 hours. Language proficiency at the intermediate level is also required for the Bachelor of Science degree. Specific requirements for the major program are stated under the department heading.

Distributed Requirements

The distributed requirements, totaling at least 36 hours, assist the student in developing a program of study which will be widely representive of liberal arts studies. With one exception (Area I) these courses may be taken at any time during the student's years of attendance. Courses in the student's major area may not be used to fulfill distributed requirements.

Area	*Number of Courses (3 credit hours or more)*
I. Communication Skills I and II *(taken in freshman year)*	2
II. French, Spanish, Mathematics	2
*III. History, Philosophy or Religion	2
IV. Biology, Chemistry, Physics, Interdisciplinary Science I and II	2
*V. Economics, Political Science, Psychology, or Sociology	2
*VI. Art, Literature, Music	2

*Courses to be chosen from two disciplines.

Elective Hours

Students must choose elective hours, in addition to distributed and major area requirements, to complete the hours required for graduation. Electives afford an opportunity to develop one or two minor programs, to study in fields which directly support the major program, and to gain knowledge in additional areas.

Academic Regulations

Registration

Students are expected to register at the time specified for each term. Registration after the scheduled time costs an additional $5. No registrations are permitted after the first full week of classes.

Drop and Add

The drop and add period is limited to the first week of class. A student must obtain permission from the Dean of the New College to drop a class. If a class is added in its place, no extra charge will be incurred.

A course may be dropped at no charge only prior to the first class meeting. After the first class has met, the student must withdraw from the course. A full refund of tuition cannot be made after a class has begun.

Withdrawal

A student must obtain permission from the Dean of the New College to withdraw from a course or from the New College. After the first class in a course has met, students must withdraw from the course and receive a grade of W. The deadline for withdrawing from a course with a W is one calendar week after the mid-point in any term.

Term Load

The academic year for the New College consists of a Fall Term from late August to December; a January Term; and a Spring Term from late January to May. A student may not take more than eleven academic credit hours per semester without the written permission of the Dean of the New College.

Summer Term

The New College offers a summer term consisting of two six-week sessions and a twelve-week session held from the end of May through August.

Grades and Quality Points

Graduation requirements are based on both quantity and quality of the student's work. New College uses the following system of grades and quality-point value per credit hour:

Grade	*Interpretation*	*Quality-Point Value*
A	Superior	4.0
B+	Very Good	3.5
B	Good	3.0
C+	Very Satisfactory	2.5
C	Satisfactory	2.0
D	Poor	1.0
F	Failing	0
P	Pass	(0)
N/R	No Record	(0)
W	Withdrew	No effect on quality points
I	Incomplete	May become A to F upon completion

A grade of I automatically becomes F if the student fails to make up incomplete work satisfactorily. A grade of I incurred during the Fall or January term must be removed by the end of the first two weeks of the following Spring term. An I incurred during the Spring term or Summer term must be removed by the end of the first two weeks of the following Fall term.

A student may request an extension of this period not to exceed the end of the immediately following semester. Permission is granted at the discretion of the instructor and must be filed in the Registrar's office.

Grade reports are sent at the end of each term. Mid-year reports may be issued in Terms I and II to indicate special difficulties in course work. Only final term grades are permanently recorded.

A student who has received an F for a course may repeat that course; the F will remain on the student's record in that case, but only the second grade for the course will be figured into the student's cumulative quality point average. NOTE: This is the *only* case in which a student may register to enroll in the same course twice unless the course is listed "May be repeated for credit."

Pass/No Record

P/NR is a grading philosophy designed to encourage students to explore new areas. Courses selected by the student to fulfill the Distributed Requirements may be taken P/NR. P equals a grade of C or above; NR equals a grade of D or less. Courses taken for P/NR are not counted in the calculation of the student's quality point average.

Students may take up to a maximum of two courses a year on a P/NR basis, but may take no more than one course on a P/NR basis in any one term. The student must indicate when registering for the course that grading basis will be P/NR. Up to one week after the mid-point of the semester, however, the student may change the P/NR basis to a graded basis. Some courses specifically designated (for example, art studio, applied music) may not be taken P/NR. Unless a student obtains permission from the Dean of New College a course in the major department may not be taken on a P/NR basis. Students planning advanced academic work should be informed that *Pass* grades may be interpreted as C by graduate institutions and an inordinate number of such grades may be looked upon with disfavor by graduate admissions committees.

Auditing Courses

With the written consent of the Dean of the New College and the course instructor, a student may audit a course. Audit courses receive no credit, but do appear on college transcripts. Students must designate audit courses at registration. Drop/Add and Withdrawal procedures apply to audit courses. Auditors are expected to attend classes regularly. Cost for auditing a New College class is the same as taking the course for credit ($105 per credit hour). Students who wish to audit a course must follow standard Admissions procedures.

Student Rank

Students following a degree program and carrying the required term load are granted class rank according to their credit hours earned.

Class Rank	Credit Hours
Freshman	0-30
Sophomore	30-60
Junior	60-90
Senior	90-120

A *regular student* is one who is admitted as a degree candidate.

A *special student* is one who is admitted with a non-degree status and may enroll for a cumulative total of 15 credit hours. After completing 15 credit hours, a special student must apply for regular admission or receive special permission to continue. A student already holding a bachelor's degree may take an unlimited number of hours as a special student.

A *contract student,* a degree candidate at another institution, is enrolled for credit at Queens through arrangements with the institution which will ulimately grant the degree.

Dean's List

Each Fall, a New College Dean's List is compiled and published naming those New College degree candidates who qualified for the Dean's List during the previous academic year.

Graduation

It is the responsibility of each degree candidate to file notice of intention to graduate two academic terms prior to the anticipated completion of all degree requirements. Forms are available in the Registrar's Office.

Academic Standards

While New College makes every effort to encourage students and to assist those in difficulty, it is unfair to the student and to the college to retain anyone who fails to make reasonable progress.

Eligibility to Continue

The Student Qualifications Committee reviews each case of academic difficulty at the end of each term and determines the student's eligibility status.

Academic Ineligibility

The faculty determines the academic standards which the Student Qualifications Committee administers.

This committee reviews each case of academic difficulty. When students fail to make satisfactory progress according to guidelines stated in the catalogue, the Student Qualifications Committee places various stipulations to encourage the student to meet the minimum standards. If the student

does not meet the stipulations set, he or she will be subject to dismissal from the college. All decisions regarding dismissal may be appealed to the President of the College. Following a full semester of absence from the college, a student may apply for readmission.

Probation

A student who does not maintain satisfactory scholastic standing may be placed on academic probation. A student is automatically on academic probation if his or her cumulative quality point average is below the following values for class standing.

Credit Hours	QPA
0-30	1.800
30-60	1.900
60-90	2.000
90-120	2.000

A student on academic probation may petition The Dean of New College for exception from probation if the student has achieved a QPA of 2.500 or better for the previous Term I or II. The student who does not show improvement and fails to meet the scholastic standard may be asked to withdraw from the college.

Examinations

The student's work is evaluated periodically. At the end of each term, evaluations—normally by written examinations—are made in all courses. Final written examinations are generally between two and three hours long. In 300 and 400 level courses the instructor may give the examination during the regularly scheduled time or ask for a take-out examination. The schedule for final examinations is established by the Registrar. Permission to change an examination schedule or to make up an examination must be granted by the Dean of New College.

Attendance Policies

The college expects students to attend all class sessions. Specific attendance policies for each course are set by the individual faculty member. The faculty member announces at the beginning of each term the policy he or she intends to apply in each particular course.

Withdrawal from New College

A student wishing to withdraw from the college before the end of the term must notify the Dean of the New College in order to maintain a good standing. All grades are recorded as W. If a student simply stops attending classes and does not notify the Dean of New College before the end of the term, all grades are recorded as F.

The college reserves the right to require at any time the withdrawal of a student whose conduct or academic work is not considered satisfactory.

Records of Progress

Records of Progress are kept by this institution on veteran and non-veteran students alike. Progress records are furnished to the students at the end of each scheduled term.

COURSES OF INSTRUCTION

Course Listings

Course listings give general information concerning the Distributed Requirements, and requirements of the major programs. These requirements should be carefully noted by students when deciding on a major. Descriptions for all elective courses not listed in this *Bulletin* will be published prior to each term and will be attached to the proposed course schedule.

Course Numbers

In general, courses numbered 100-299 are primarily for freshmen and sophomores; those numbered 300-499 are primarily for juniors and seniors. In specific cases, however, the individual student's ability and background rather than his or her class standing will determine the appropriate level of work.

Double numbers separated by a comma (e.g. 301,302) indicate that the completion of both courses forms a desirable unit. Occasionally the first course is a prerequisite to the second.

Course Changes

New College at Queens reserves the right to change the course offerings and instructors indicated in this catalogue without prior notice to persons who may thereby be affected. Every effort is made to help a student affected by a course change.

Distributed Requirements

Every candidate must complete 36 hours of distributed requirements to assist the student in developing a program of study which will be widely representative of the liberal arts.

Area I Communication Skills (2 courses)

Eng 101 Communications Skills I

3 Hrs.

This course will emphasize the development of the student's critical standards, and will stress the ability to use research techniques. Some reading will be done to provide thematic content to the course.

Eng 102 Communications Skills II

3 Hrs.

Course designed to help freshmen to write, read, and speak clearly. Part of the semester will be devoted primarily to speech. The rest of the semester will be devoted to teaching the student how to organize and write an effective short essay. Reading material will be used to stimulate the student's critical insights and to provide thematic content.

Prerequisite: English 101.

Area II Mathematics, French, Spanish

Two math courses or 2 courses in a foreign language are required.

Math 101 College Algebra & Trigonometry

3 Hrs.

Sets, equation, and inequalities; mathematical induction; relations, functions and their graphs; trigonometric functions.

Math 105 Finite Mathematics

3 Hrs.

Statements, connectives, truth-tables and valid arguements; sets and their relation to statements; partitions and counting problems; probability and matrices.

Math 113 Calculus I

3 Hrs.

An integrated treatment of analytic geometry and limits, continuity of functions, introduction to differentiation and integration with applications to extreme values and curve sketching.

Prerequisite: Mathematics 101 or the equivalent.

Math 114 Calculus II

3 Hrs.

Continuation of basic integration with applications, elementary transcendental functions, techniques of integration (of functions of one variable), Taylor's theorem, L'Hopital's rule, improper integrals and infinite series.

Prerequisite: Mathematics 113.

Math 206 Statistical Methods

3 Hrs.

Introduction to the concept of statistical inference with emphasis on applications using the normal, t, chi-square, and F distributions. Primarily for persons concentrating in the behavioral or social sciences.

Prerequisite: Mathematics 101, 105, or 113.

Math 213 Calculus III

3 Hrs.

Vector algebra, curves and vectors in the plane and in three dimensions, solid analytical geometry, polar and spherical coordinates, partial derivitives.

Prerequisite: Mathematics 114.

Math 214 Calculus IV

3 Hrs.

Maxima and minima with two or three variables, multiple integrals, line integrals, Green's theorem.

Prerequisite: Mathematics 213.

Math 303 Linear Algebra

3 Hrs.

Coordinate geometry; vectors and three-dimensional giometry; matrices and determinants; linear transformations.

Prerequisite: Mathematics 113.

Math 409 Numerical Analysis

3 Hrs.

Roots of algebraic and trascendental equations; difference calculus and interpolation; matrix inversion and eigen-value problems for differential equations.

Prerequisite: Mathematics 214; may be taken concurrently.

French 101, 102 Elementary French

3 Hrs.

Presentation of the basic structure of the language; first term emphasis on the spoken language; second term, the use of the written language for communication and comprehension. French 101 may fulfill distributed requirements, Area II, upon satisfactory completion of French 102.

Spanish 101, 102 Elementary Spanish

3 Hrs.

Presentation of basic grammatical structure with emphasis on correct oral and written use of the language; introduction to the Hispanic civilization. Spanish 101 may fulfill distributed requirements, Area II, upon satisfactory completion of Spanish 102.

*Area III History, Philosophy, or Religion (2 courses)

History 101 World Civilization to 1650

3 Hrs.

A survey of the history of civilizations from the ancient world to the European crises of the seventeenth century, with emphasis upon the political, social, and intellectual development of Western civilization.

History 102 World Civilization Since 1650

3 Hrs.

A survey of the history of civilization from the end of the religious wars and the emergence of the great European powers to the crises of the twentieth century and nuclear age, with emphasis generally upon the political, social, and intellectual development of Western civilization.

History 203 The United States to 1877

3 Hrs.

Rise of an American tradition; establishment of a nation; economic and social developments; expansion and sectional controversy; war and reconstruction.

History 204 The United States Since 1877

3 Hrs.

Settling the West; the truimph of business; reform movements and foreign affairs; the New Deal era; the Cold War era.

Phil 203 Introduction to Philosophy

3 Hrs.

Introductory study of the perennial questions of philosophy and the various methods by which philosophy has tried to answer them.

Phil 204 Philosophy of Religion

3 Hrs.

Introductory study of some of the major areas of concern related to religious experience and values; development of a critical understanding of the nature of religion and such beliefs as God, freedom, evil, and the nature of man; and the relationship of religion to other human values.

Phil 205 Elementary Logic

3 Hrs.

A study of deductive logic in its development from traditional Aristotelian logic to contemporary symbolic logic. Emphasis on learning valid reasoning procedures, the fallacies of language, and problem solving using the terms of symbolic logic. Methods and fallacies of scientific method and inductive reasoning also discussed.

Phil 207 Ethics

3 Hrs.

Study of the theories and writers in moral philosophy; practical questions considered in the context of major questions of good, duty, right; consideration of problems in social ethics; and the critical analysis of contemporary moral problems.

Rel 103 Introduction to the Study of Religion

3 Hrs.

Development of awareness of the nature of religion, of some basic religious issues, and of methods for studying religion, through the reading of selected works.

Rel 205 The Old Testament

3 Hrs.

Introduction to the nature of the biblical writings and to methods of Bible study. The history, literature, and faith of the people in Israel as seen in the Old Testament.

Rel 206 The New Testament

3 Hrs.

The history, literature, and faith of the early Christian community as seen in the New Testament.

Students intending to take six hours in the Bible should enroll in 205 prior to 206.

Area IV Natural Sciences (2 courses)

Bio 103 Principles of Biology

4 Hrs.

An introduction to the principles underlying the activities of living organisms; origin of life; molecular biology; cell structure and function; heredity; laboratory emphasizes the scientific method.

Three hours lecture and three hours laboratory a week.

Prerequisite: High school Chemistry or Chemistry 101.

Bio 104 Plant Biology

4 Hrs.

Morphological survey of the plant kingdom; study of life cycles emphasizing evolutionary changes; consideration of economic aspects.

Three hours lecture and three hours laboratory a week.

No Prerequisite

Bio 106 Animal Biology

4 Hrs.

Survey of the animal kingdom; study of the organization and activities of animals with emphasis on man; the evolution of animal life.

Three hours lecture and three hours laboratory a week.

No Prerequisite

Env. Sci. 101,102 Environmental Science

3, 3 Hrs.

A study of the environmental issues confronting our present society: energy, population, pollution, natural resources, food production, materials production, waste disposal, transportation. Certain scientific principles are considered to the extent necessary for a basic understanding of the environmental problems, and some attention is given to the role of science in the development of and attempted solutions to these problems.

Major topics included in Environmental Science 101 are the earth and its place in the universe, the generation of electric energy, air pollution, thermal pollution, radioactive wastes and their disposal. Topics in Environmental Science 102 include land use, food production, population, water pollution, food additives, the urban and suburban environment, solid wastes, noise pollution, transportation.

These courses are intended primarily for non-science majors. They will be taught by a team of instructors selected from the biology, chemistry, and physics departments. Environmental Science 101, 102 will fulfill the Area IV Distributed Requirements.

Prerequisite: Environmental Science 101 or a college level physical science course is prerequisite to Environmental Science 102.

Three hours lecture, two hours laboratory a week.

101,102 General Physics

4, 4 Hrs.

Beginning course in physics covering the fundamental principles of mechanics, heat, sound, light, electricity and magnetism, and atomic physics.

Prerequisite: Elementary algebra and plane geometry; Physics 101 is prerequisite to Physics 102.

Three hours lecture and three hours laboratory each week.

*Area V Economics, Sociology, Political Science or Psychology (2 courses)

Econ 201 Principles of Microeconomics

3 Hrs.

Survey of economic principles, dealing with specific components of the economy and their application to economic problems; basic demand and supply theory; the theory of production and income distribution; agriculture, government regulation, and labor organizations.

Econ 202 Principles of Macroeconomics

3 Hrs.

Introductory survey of aggregate economics principles; the scope and method of economics; business organizations; money and prices; national income theory; economic stabilization policies and international trade.

Prerequisite: Econ 201

Pol Sci 100 Introduction to Political Science

3 Hrs.

An introduction to basic concepts describing political activity, to the language and different approaches used in political science, and to the subfields of the discipline with emphasis upon comparative politics, international politics, empirical and normative political theory, public administration, and law and judicial behavior.

Pol Sci 201 American Politics

3 Hrs.

Political institutions and behavior; introduction to the Presidency, Congress, Supreme Court; political parties and pressure groups as actors in politics; conservatism and liberalism as motivating philosophies.

Soc 203 Principles of Sociology

3 Hrs.

Basic concepts and principles of sociology; relationships and meaning of culture, society, personality, and inter-action; analysis of group structure and social organization.

Psych 201 General Psychology

3 Hrs.

Survey of the field of psychology emphasizing the results of scientific investigations in the area of behavior.

*Area VI Art, Literature, or Music (2 courses)

Art 101 Introduction to Art

3 Hrs.

Designed for the student with no experience who wishes to gain some understanding of fundamental concepts necessary for the visualization of an idea. Involves aspects of lecture and studio procedure. Concepts of line, value, form, structure, space and color will be introduced through periodic slide presentations. Exploration of such media as pencil, pen and ink, charcoal and acrylic paint. Subject matter: still-life and landscape.

Engl 201 Introduction to Literature

3 Hrs.

Selected American, English, and European fiction, and drama; interpretive reading and writing based on literature; class discussions, individual conferences, and short papers. Course is prerequisite to all English courses numbered 300 and above, except in certain cases, with approval of instructor.

Engl 217 Backgrounds to Western Literature

3 Hrs.

A study of the classical and biblical backgrounds which figure so importantly in the development of the Western literary tradition. While some consideration will be given to the historical and philosophic nature of the works studied, the emphasis will be on the works as great literature. Included will be a study of the Bible, Greek drama, the Homeric epic, and Aristotle's Poetics.

Open to freshmen, sophomores, and students not concentrating in English, as well as students concentrating in English.

Music 100 Introduction to Music

3 Hrs.

Study of the basic materials of music, survey of the important composers, and examination of selected masterpieces with reference to cultural background; technical knowledge of music not necessary for enrollment.

Music 207 Music in America

3 Hrs.

A survey of music and musical practices in the United States from colonial times to the present, with particular emphasis on those inherent qualities which have permeated America's serious and popular music over the past three centuries. No musical background necessary.

*Courses must be chosen from two different disciplines

Business and Economics

Courses offered in this department provide opportunity for the study of the principles that govern economic and business systems in theory and in practice.

Careers

Completion of a major in business prepares the student for jobs in banking, commerce, industry, and similar areas and for graduate study in accounting, marketing, management, finance, or other fields of professional business administration.

Major

A major in business administration is offered. It leads to a Bachelor of Arts degree in business administration. Some concentration in a specific area of business is possible through proper selection of advanced elective courses.

Requirements for the degree: Economics 201, 202; Business 207, 208, 310, 314, 322, 340, 352, 499; and Mathematics 206. In addition, the student should consider taking at least two 300 level business electives. Other suggested courses include: Mathematics 113, 405 and 406; Computer Science 101, 102, Psychology 303, 311; Political Science 202, 324; Sociology 312, 325, and 340.

Minor

Minor in business: 18 credit hours of courses in business and economics of which 12 credit hours should be selected from the following courses: Economics 201, 202; Business 207, 208, 314, 340; and 6 credit hours selected from other courses at the 300 level or above.

Distributed Requirements

The requirement for Area V may be met by Economics 201 or 202. Business majors may not use economics courses to fulfill Area V distributed requirements.

207 Financial Accounting I

3 Hrs.

An introduction to accounting principles with emphasis on the recording and reporting of financial accounts and statements.

208 Financial Accounting II

3 Hrs.

An introduction to the theory, methods and uses of accounting information in solving business problems and the role of accounting standards in economic and corporate decisions and behavior.

Prerequisite: Business 207

300 Current Topics or Specialized Areas in Business

3 Hrs.

Course designed to investigate and/or evaluate current topics or specialized areas of business. Course topic is to be announced the semester preceding the offering.

Prerequisite: To be designated for each specific course offered.

301 Research and Report Writing

3 Hrs.

Instruction and implementation of business research methods; report preparation and presentation; interpersonal, group, and mass communication, both written and oral.

307, 308 Intermediate Accounting

6 Hrs.

A two-semester study of accounting theory and concepts including an analysis of the special problems of applying these concepts to financial accounting. The course begins with a brief overview of the entire accounting process, which allows the student a gradual transition from the introductory courses in accounting to a more rigorous professional level of analysis. Students are normally expected to take both halves of the course.

Prerequisites: Business 207 and 208

310 Business Law

3 Hrs.

Course intended to give the student some knowledge of the legal rights and duties of the businessman with regard to contracts, agency, sales, negotiable instruments, employee and employer relationship; transfer of real and personal property, and related items.

311 Cost Accounting

3 Hrs.

A study of cost accounting systems including problems of cost determination. The course will emphasize the development of techniques for use in managerial decision-making such as standard costs and budgeting. Other topics include cost-benefit analysis, break-even analysis, responsibility accounting systems, and capital budgeting.

Prerequisites: Business 207 and 208.

312 Complex Organizations

3 Hrs.

Analysis of nature and types of complex organizations and their significance in modern life and societies.

Note: Students may elect this course as Sociology 312.

314 Principles of Management

3 Hrs.

Survey of the principles of management for leadership roles in business or public service careers; special attention will be given to personal leadership skills, to ethical considerations in business, and to research and current practice in basic management activities of planning, organizing, leading and controlling.

316 Federal Taxation

3 Hrs.

A comprehensive study of the Federal tax structure and training in the application of tax principles to specific problems.

Prerequisites: Business 207 and 208.

320 Business Ethics

3 Hrs.

An analysis of the relationships which exist between government actions, business practices and the social impact of these forces.

322 Quantitative Methods with Computer Applications

3 Hrs.

Mathematical techniques for practical usage —PERT, production scheduling, linear programming, regression analysis, quality control statistics, and other accounting information—with computer applications.

Prerequisites: Mathematics 206, Computer Science 101 or 320, or permission of the instructor.

Note: Students may take this course as Computer Science 322.

340 Marketing

3 Hrs.

The role of the marketing function in planning and implementing objectives of the firm. consumer markets, industrial markets, channels of distribution, product and pricing policies, sales forecasting, promotion and control.

350 Systems Analysis, Design, and Implementation

3 Hrs.

Developing systems to meet needs of an organization, training managers in design capabilities and limitations of information systems, beginning training for professional systems analysts, provides techniques for facilitating implementation process.

Prerequisites: Computer Science 101 or 320, or permission of the instructor.

Note: Students may take this course as Computer Science 305.

352 Corporate Finance

3 Hrs.

Nature of business finance and its relation to economics, accounting, and law; capital, capitalization, working capital; financial planning, initial financing, refinancing and expansion; internal and external financial affairs of business firms.

Prerequisites: Economics 202; Business 207 and 208.

400 Marketing Management

3 Hrs.

Marketing concepts and practices are implemented in order to provide an operational framework for decision analysis, strategy design and management control. Marketing cases will be used to simulate the decision making process.

Prerequisites: Business 340

430 Financial Management

3 Hrs.

The study and application of financial techniques for both internal and external needs of the enterprise. Concentration will

be on the management of capital, its sources and uses within the firm.

Prerequisites: Business 352

440 Principles of Investments

3 Hrs.

Techniques of security analysis and portfolio theory, study of the capital assets pricing model and a survey of non-security investments.

Prerequisites: Business 352 and Mathematics 206.

499 Business Policy

3 Hrs.

Designed to synthesize all curriculum by studying business problems through the use of case studies and independent research and discussion of various means of resolution and their viability in the business world.

Economics

201 Principles of Microeconomics

3 Hrs.

Survey of economic principles, dealing with specific components of the economy and their application to economic problems; basic demand and supply theory; the theory of production and income distribution; agriculture, government regulation, and labor organizations.

202 Principles of Macroeconomics

3 Hrs.

Introductory survey of aggregate economic principles; the scope and method of economics; business organizations; money and prices; national income theory; economic stabilization policies and international trade.

Prerequisite: Economics 201, or permission of the instructor.

300 Current Topics or Specialized Areas of Economics

3 Hrs.

Courses designed to investigate and/or evaluate current topics or specialized areas of economics. Course topics are announced the term preceding the offering.

Prerequisites: To be designated for each specific course offered.

345 Intermediate Microeconomic Theory

3 Hrs.

The study of resource allocation in the determination of optimum output and pricing by a firm. Emphasis includes utility and production functions and the application of micro-economic theory given various market conditions.

Prerequisite: Economics 202

350 Intermediate Macroeconomic Theory

3 Hrs.

The study of the measurement and composition of the Gross National Product, the factors determining its size and growth, and the policy measures by which Government can influence its size, composition, and development.

Prerequisite: Economics 345

351 Money and Credit

3 Hrs.

Study of the fundamental principles and practices of the money and credit systems of the United States: financial institutions; commercial banking; the Federal Reserve System; monetary theories and policy.

Prerequisites: Economics 201 and 202; Business 207 and 208

360 Mathematical Economics

3 Hrs.

The study of economic processes using the tools of calculus to model economic phenomena.

Prerequisites: Economics 350; Mathematics 114.

405 International Economics

3 Hrs.

A study of international institutions, international trade theory, monetary relations, and policy issues. Topics covered include import and export practices, multinational corporations, tariff and trade restrictions, balance of payments and reserve currencies.

410 Econometrics

3 Hrs.

Mathematical modeling of economic phenomena.

Prerequisite: Economics 360

420 History of Economic Thought

3 Hrs.

The study of the development of economic thinking from the Renaissance to modern times, with attention to the historical background against which major economic thinkers worked and the impact of their ideas on public policy.

Prerequisites: Economics 201, 202.

Computer Science

Careers

Major study in computer science provides basic preparation leading to computer-related work in business and industry, research and consulting, teaching, and graduate study in computer science.

Computer Center

Queens has a computer center with an on-campus IMB 5100 computer and two Apple IIs, and with direct access to both an IBM 3081, and a Hewlett-Packard 2000. The computer center is equipped with a DECwriter, card punch, card reader, and printer.

Major

A major in computer science is offered by the Department. It leads to a Bachelor of Science Degree in computer science.

Requirements for the degree: Computer Science 101, 102, 200, 240, 305, 320, 330, 410, 430; three courses elected from the 300-400 level not including 322 or 350. Students majoring in this program are required to take Mathematics 113, 114, 206, 213, 214, 303, 409, and Physics 101, 102.

Minor

A minor in computer science consists of Computer Science 101, 102, 200, 305, and twelve hours from 200-300-400 level courses with at least one 400 level course. Mathematics 409 may be used as one of these electives.

Distributed Requirements

The requirements for Area II may be met by two math courses. Computer science majors may not use math courses to fulfill Area II, but should take 2 courses in a foreign language instead. The requirement for Area IV may be fulfilled by Physics 101 and 102, which are required for the computer science major.

101 Computer Programming I

3 Hrs.

Introduction to use of computer as a problem-solving tool. BASIC and FORTRAN are the current implementation languages used. Topics to be covered are computer organization, programming language details and programming techniques, and algorithm development.

102 Computer Programming II

3 Hrs.

Continue to develop the discipline of computers as a problem-solving tool. FORTRAN and PASCAL are the current implementation languages used. Topics to be covered are structured programming concepts, debugging and testing, string processing, internal searching/sorting, and simple data structures.

Prerequisite: Computer Science 101.

200 Introduction to Computer Systems

3 Hrs.

Objectives are to provide basic concepts of computer systems, introduce computer architecture, and to teach an assembly language. Topics to be discussed are computer structure, number representation and arithmetic, machine language, assembly language, addressing techniques, macros, file I/O, program segmentation and linkage, and assembler construction.

Prerequisite: Computer Science 102.

240 Introduction to Computer Organization

4 Hrs.

Provides an understanding of physical components used in computer hardware. Topics to be discussed are basic logic design and computer architecture and continue the area of coding and number representation and arithmetic. Study of the architecture of a microcomputer. Course will include three hours lecture and two hours lab per week.

Prerequisites: Computer Science 200 or consent of instructor.

305 Introduction to File Processing

3 Hrs.

Emphasis will be given to basic concepts and techniques of structuring data on bulk storage devices, sequential and random

access files, and algorithms and techniques of file manipulation.

Prerequisites: Computer Science 102 or 320 or permission of the instructor.

320 Cobol

3 Hrs.

Students will learn to write and to run programs in the Common Business Oriented Language (COBOL): use of IBM 360 Job Control Language and management of data sets.

Prerequisites: Computer Science 102 or permission of the instructor.

322 Quantitative Methods with Computer Applications

3 Hrs.

Mathematical techniques for practical usage —PERT, production scheduling, linear programming, regression analysis, quality control statistics, and other accounting information—with computer applications.

Prerequisites: Mathematics 206; Computer Science 101 or 320 or permission of the instructor.

330 Data Structures

3 Hrs.

Review of primitive data representation, logic, elementary searching and sorting; data structures: arrays, linearly linked and multilinked lists, stacks, queues, graphs, binary trees; processing data structures, internal and external sorting, merging and searching; storage allocation, garbage collection and compaction.

Prerequisites: Computer Science 305.

350 Systems Analysis, Design, and Implementation

3 Hrs.

Developing systems to meet needs of an organization, training managers in design capabilities and limitations of information systems, beginning training for professional systems analysts, provide techniques for facilitating implementation process.

Prerequisites: Computer Science 101 or 320 or permission of the Instructor.

400 Computers and Society

3 Hrs.

A brief history of computers, survey of growth of applications and current social issues to include legal issues as they relate to businesses and the individual.

Prerequisite: Junior standing.

410 Comparative Languages

3 Hrs.

Introduction to formal language and automatic concepts; review of basic data types and structures; control structures and data flow; implementation of these in several languages. (APL, LGOL, SNBOL4, PL/1, LISP)

Prerequisite: Computer Science 330.

430 Operating Systems

3 Hrs.

Introduction to the role of software organization in general computer systems. Problems, techniques, and concepts in multi-access, multiprogram, and multiprocess systems.

Prerequisite: Computer Science 240.

440 Management Information Systems

3 Hrs.

File organization and security with implementation in an appropriate language, database management systems, management use of computers for data processing, planning, and decision making.

Prerequisite: Computer Science 330.

450 Independent Studies in Computer Science

1 to 4 Hrs.

Research projects in the area of the student's interest; written report will be required. May be taken more than once but total credits may not exceed four hours.

Prerequisites: Open to advanced students by permission of the instructor.

460 Systems Simulation

3 Hrs.

Introduction to simulation and comparison with other techniques. Discrete models and queuing theory. Introduction to SIMSCRIPT as a simulation language.

Prerequisites: Computer Science 330 and Mathematics 206.

English

Courses in the department include composition, literature, speech, film, dramatic arts, and journalism. Students are encouraged to take courses in all these areas, but courses in speech, film, dramatic arts (unless specified), and communications do not count towards a regular major in English. Initial courses train the student to perceive and evaluate the form, structure, and inner dynamics of any literary work. Advanced courses focus on specialized areas of relevance and are designed to give the student an awareness of ways in which other disciplines can contribute to a fuller understanding of literature.

Careers

Study of literature and composition affords preparation for professional schools in law and teaching. In addition, students majoring in this department find their training applicable to editing, newspaper and television journalism, copywriting for publishers and advertising agencies. When combined with study in communications, economics and business, careers may be planned for public relations and personnel work. Career opportunities also exist in films, theatre, and many phases of creative writing.

Major

The requirements for the English major are as follows: Core courses: 201, 301, 302, 331, 332, 460; plus any two of the following: 309, 313, 318, 320; plus any two of the following: 322, 325, 326, 327; plus any two upper-level English courses. A total of 36 hours in English is required.

The following courses in Dramatic Art will be accepted: 303, 304, 327, 336. Major advisers will consult with students in career and graduate school preparation, and in planning tailored programs in communications, journalism, teaching, and drama. Advanced placement will allow exemption from 201.

Minor

Non-English majors may follow a program leading to a minor in English.

The requirements for the minor in English are as follows: English 201, 301, and 302 are required. English 460 is recommended as part of the remaining 12 hours, nine of which must be at the 300 level or above.

Distributed Requirements

The requirement for Area I is met by English 101 and 102, to be taken in Terms I and II of the freshman year. The requirement for Area VI in literature may be met by English 201 or 217, or by any literature course numbered 300 or above in the foreign language department. English majors may not use English courses to fulfill Area VI distributed requirements.

Prerequisites

English 101, 102 and 201 are prerequisite to all English courses numbered 300 or above.

Special consideration will be given, in certain cases, to non-English majors who desire to take courses numbered 300 or above.

101 Communications Skills I

3 Hrs.

This course will emphasize the development of the student's critical standards, and will stress the ability to use research techniques. Some reading will be done to provide thematic content to the course.

102 Communications Skills II

3 Hrs.

Course designed to help freshmen to write, read, and speak clearly. Part of the semester will be devoted primarily to speech. The rest of the semester will be devoted to teaching the student how to organize and write an effective short essay. Reading material will be used to stimulate the student's critical insights and to provide thematic content.

Prerequisites: English 101.

109 Business English

3 Hrs.

Basic review of mechanics and composition skills. Some attention to oral as well as written communication. Letter writing and introduction to technical writing.

No credit toward English major or distributed requirements.

201 Introduction to Literature

3 Hrs.

Selected American, English, and European fiction and drama; interpretive reading and writing based on literature; class discussions, individual conferences, and short papers. Course is prerequisite to all English courses numbered 300 and above, except in certain cases, with approval of instructor.

202 Women in Literature

3 Hrs.

Organized around female stereotypes and archetypes, this study of images of women in literature makes use of reading selections from nineteenth and twentieth century authors illustrating both positive and negative views of women as wives, mothers, sex objects, seductress-goddesses, spinsters and liberated persons.

217 Backgrounds to Western Literature

3 Hrs.

A study of the classical and biblical backgrounds which figure so importantly in the development of the Western literary tradition. While some consideration will be given to the historical and philosophic nature of the works studied, the emphasis will be on the works as great literature. Included will be a study of the Bible, Greek drama, the Homeric epic, and Aristotle's Poetics.

Open to freshmen, sophomores, and students not concentrating in English, as well as students concentrating in English.

301, 302 Literary History of England

3 Hrs., 3 Hrs.

Historical and critical exploration of the major periods, forms, and attitudes of English literature from Beowulf to the present. Continuities and discontinuities of central developments of English literature will be discussed through texts. Literary examination and judgment as well as writing skills will be stressed.

For sophomores and juniors; 301, 302 need not be taken before other 300 numbered courses, but can be taken simultaneously or later.

303 Major Figures in World Drama: Ancient Greece to the Renaissance

3 Hrs.

Survey of dramatic literature from ancient Greece to the Renaissance, with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

NOTE: Students may elect this course as Dramatic Art and Speech 303.

304 Major Figures in World Drama: Renaissance to Modern

3 Hrs.

Survey of dramatic literature from the Renaissance to the time of Ibsen with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

NOTE: Students may elect this course as Dramatic Art and Speech 304.

307 Advanced Composition

3 Hrs.

Study of principles of writing, with special attention to observation and reflection, form and meaning, modern usage, and effective expression.

308 Creative Writing

3 Hrs.

Practice in writing and in criticism of the essay, short story, and poem in view of a final piece of sustained, related work, for students with interest in and aptitude for composition.

Admission by permission of instructor.

309 Chaucer and Medieval Literature

3 Hrs.

Readings in medieval English literature with emphasis on Chaucer, the Arthurian romance, and the medieval drama.

312 The Renaissance

3 Hrs.

Exploration of the major attitudes, forms, and techniques of Renaissance literature with an emphasis on England. Broad connections with related developments in Renaissance art, history, and government will also be examined.

313 Shakespeare

3 Hrs.

Representative comedies, histories, tragedies, and romances with emphasis on Shakespeare's development as a dramatic artist.

318 The Seventeenth Century

3 Hrs.

Study of poetry, drama, and prose with emphasis on Jonson, Donne and the Metaphysicals, and Milton.

320 Literature of the Restoration and the Eighteenth Century

3 Hrs.

A study of neo-classical literature, from the Restoration through Pope and the Augustans to the pre-romantics.

322 The Romantics

3 Hrs.

Representative major poetical works of early and late Romantic authors. Key prose documents in the rise and development of Romanticism will also be examined.

324 The Victorian Age

3 Hrs.

Consideration of the major themes and concerns of novelists, poets, and prose writers of the Age of Victoria; emphasis on works of Tennyson, Carlyle, and other important figures.

325 The Novel

3 Hrs.

Development of the novel as a literary form using selected works of English fiction from the 18th century to the present.

326 Modern British Literature

3 Hrs.

Examination of modern British literature from the turn of the century to the 1950's. Emphasis on the work of Joyce, Yeats, Shaw, and the Bloomsbury Group. Central themes and technical innovations in 20th century poetry, fiction, and drama will be explored.

327 Modern Drama

3 Hrs.

Study of world drama from the realism of Ibsen through naturalism, expressionism, and symbolism to the current avant-garde theatre.

NOTE: Students may elect this course as Dramatic Art and Speech 327.

328 Modern American and English Poets

3 Hrs.

Development of modern poetry from its post-Victorian beginnings to the present; emphasis on Frost, Eliot, Yeats, and Stevens.

329 Identity Conflicts in Modern American Literature

3 Hrs.

Study of conflict between identity in a minority group and identity as an American.

331 American Literature to 1900

3 Hrs.

Study of the particular properties and the major movements of American literature as seen in the works of major writers to 1900.

332 American Literature Since 1900

3 Hrs.

Study of the particular properties and the major movements of American literature as seen in the works of the major writers since 1900.

333 Southern Literature

3 Hrs.

Study of the growth and development of the literature of the American South. The course will emphasize unique regional qualities of subject, theme, and style.

334 Studies in Linguistics

3 Hrs.

Studies of the main tenets of structural linguistics and transformational grammar with some attention to the relation between linguistic theories and older theories about language.

336 Tragedy

3 Hrs.

Exploration of various possibilities of defin-

ing tragedy in terms of the protagonist, a plot, an effect upon the audience, an attitude towards life, or others.

NOTE: Students may elect this course as Dramatic Art and Speech 336.

341 Spanish Literary Classic

3 Hrs.

Important literary works from various periods chosen for their importance and influence or reflection on world literature.

All course work conducted in English.

NOTE: Students may elect this course as Spanish 341.

342 French Literary Classics

3 Hrs.

Consideration of major literary works from various periods chosen for their value as contributions to world literature.

All course work conducted in English.

NOTE: Students may elect this course as French 343.

345 Spanish Drama of the Golden Age

3 Hrs.

Literary background of the Golden Age; reading and evaluation of drama.

All course work conducted in English.

NOTE: Students may elect this course as Spanish 423.

348 Cervantes

3 Hrs.

Study of works of Cervantes, with emphasis on *Don Quixote* and the *Novelas Ejemplares.*

All course work conducted in English.

NOTE: Students may elect this course as Spanish 448.

351 Special Studies in English Literature

3 Hrs.

Intensive consideration of a single problem in English literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement.

May be taken twice with different subtitles.

352 Special Studies in American Literature

3 Hrs.

Intensive consideration of a single problem in American literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement.

May be taken twice with different subtitles.

354 Special Studies in World Literature

3 Hrs.

Intensive consideration of a single problem in world literature. The topic for the course will vary from term to term and may range from a consideration of the work of a major writer to a study of a single genre or intellectual movement. Primarily intended for short term courses.

May be taken twice with different subtitles.

355 Existential Philosophy in Literature

3 Hrs.

An examination of the themes and ideas of contemporary existential thought as they are embodied in the literary works of authors such as Dostoyevsky, Kafka, Malraux, Sartre, Beckett, Ionesco, and others. The course involves an analysis of such ideas as the nature and destiny of man, the problems of freedom and evil, the notions of alienation and isolation, the idea of the "death of God," and the ontological significance of death and anxiety.

NOTE: Students may elect this course as Philosophy 310d.

449 Directed Readings in Composition or Literature

1-3 Hrs.

Independent investigation of a topic in composition or literature through a program of directed readings; oral examination conducted by the course supervisor and other members of the department upon invitation. Open to advanced students by permission of the department.

450 Independent Study in Composition or Literature

2-4 Hrs.

Independent investigation of a topic in composition or literature resulting in a research paper which is evaluated by two members of the department. Open to advanced students by permission of the department.

460 Studies in Literature and Criticism

3 Hrs.

Students will read works of literature and interpret them in the light of modern critical theories. Readings will include critical essays and selected works by major authors.

Seminar for seniors only.

Dramatic Art and Speech

303 Major Figures in World Drama: Ancient Greece to the Renaissance

3 Hrs.

Survey of dramatic literature from Ancient Greece to the Renaissance, with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

NOTE: Students may elect this course as English 303.

304 Major Figures in World Drama: Renaissance to Modern

3 Hrs.

Survey of dramatic literature from the Renaissance to the time of Ibsen with emphasis on the relationship of the plays to the physical circumstances of theatrical production and to the historical and cultural milieu of the period.

NOTE: Students may elect this course as English 304.

327 Modern Drama

3 Hrs.

Study of world drama from the realism of Ibsen through naturalism, expressionism, and symbolism to the current avant-garde theatre.

336 Tragedy

3 Hrs.

Explorations of various possibilities of defining tragedy: in terms of the protagonist, a plot, an effect upon the audience, an attitude towards life, or others.

Psychology

The department emphasizes the development of an understanding of factors important in determining behavior. Introductory courses present basic psychological principles; upper level courses provide opportunities for further work in areas of special interest. Training is provided in subject matter of the field and in techniques of data gathering and analysis.

Careers

A major in psychology provides a basis for graduate study in areas of psychology, education, social sciences, social work, and related fields as well as a foundation for careers in personnel, social work, mental health, and similar areas.

Major

Requirements: Psychology 201, 205, 303, 306, 306L, 401, and at least 19 additional hours in the department as approved by the major advisor. Mathematics 101 or 105 is required for a major in psychology. Biology 112 and Philosophy 203 are recommended.

Minor

Eighteen hours: Psychology 201; one course from Psychology 209, 308, 319; one course from Psychology 302, 303, 304; one course from Psychology 311, 314, 412; two courses from the entire departmental offerings. A student planning on minoring in psychology should check with a departmental member.

Distributed Requirements

The requirement for Area V may be met by Psychology 201. Psychology majors may not use psychology courses to fulfill Area V distributed requirements.

Prerequisite

Psychology 201 is prerequisite to all other psychology courses.

201 General Psychology

3 Hrs.

Survey of the field of psychology emphasizing the results of scientific investigations in the area of behavior.

205 Statistical Methods in Psychology

3 Hrs.

Elementary study of statistical methods used in bahavioral research, including consideration of both descriptive and inferential statistics.

Prerequisites: Mathematics 101 or 105.

Open to all students majoring in psychology.

209 Child Psychology

3 Hrs.

Study of development processes from conception to puberty, with emphasis on theory, principles, and recent research.

302 Psychology of Personality

3 Hrs.

Survey of selected theories of personality, study of principles of personality development, and consideration of assessment techniques.

303 Social Psychology

3 Hrs.

Study of the behavior of the individual in society, including attitude formation and measurement, interpersonal perception, and the behavior of the individual in groups.

NOTE: Students may elect this course as Sociology 303.

303L Experimental Social Psychology

1 Hr.

Application of experimental methods to the problems of social psychology such as attitude change, conformity, and leadership. Special problems of research design and techniques peculiar to the area of social psychology are considered.

Prerequisite or Corequisite: Psychology 303.

Three hours laboratory per week.

304 Abnormal Psychology

3 Hrs.

Study of the deviant individual from both the dynamic and behavioral viewpoints. The diagnosis, etiology, treatment, and prevention of maladaptive behavior are considered.

306 Experimental Methods in Psychology

3 Hrs.

Application of experimental methods to problems in perception, learning, and social behavior. Principles of research, including experimental design, use of apparatus, and procedural and statistical control are considered.

Prerequisites: Psychology 205.

This course must be taken concurrently with Psychology 306L.

306L Laboratory in Experimental Psychology

1 Hr.

Study of techniques and procedures of psychological research, and conducting of experiments in learning, perception, sensory processes, motivation, and social behavior.

Prerequisites: Psychology 205

Three hours laboratory per week.

This course must be taken concurrently with Psychology 306.

308 The Exceptional Child

3 Hrs.

Study of the psychological problems of children who deviate from normative patterns of growth and development.

Prerequisites: Psychology 209 or permission of the instructor.

311 Psychological Tests

3 Hrs.

Introductory study of principles of test evaluation and interpretation and consideration of examples of the major types of psychological tests in reference to these principles.

314 Psychology of Learning

3 Hrs.

Survey of empirical findings on respondent and operant conditioning, and on human verbal learning, with consideration of research methods and design; critical examination of historical and contemporary learning theory.

315 Laboratory in Conditioning and Learning

1 Hr.

Conducting experiments in respondent and operant conditioning using both human and animal subjects, and in human verbal learning.

Prerequisite or Corequisite: Psychology 314. Three hours laboratory per week.

319 Psychology of Adolescence and Adulthood

3 Hrs.

Study of developmental processes from puberty to old age, with emphasis on theory, principles, and recent research.

320 Introduction to Counseling

3 Hrs.

Survey of counseling approaches based upon various counseling theories. In studying the theories, emphasis will be placed on basic concepts, techniques, and the counseling relationship. Students will practice effective communication skills for use in counseling.

Prerequisites: Upper class standing or permission of the instructor.

351 Professional Internship in Psychological Services

3 Hrs.

Placement in a local agency for supervised experience in programs stressing psychological services. Possible service areas include mental health, mental retardation, juvenile delinquency, drug abuse, assessment, and psychological aspects of music therapy and art therapy. Evaluation of experiences and related readings in weekly seminars.

Admission by permission of instructor. May be repeated once. Credit received for the repetition may not be applied to a major in psychology.

Two hours seminar and seven hours field work a week.

352 Topics in Psychology

3 Hrs.

Intensive consideration of a problem in psychology. The topic for the course will vary from term to term.

Prerequisites: Sophomore status or above.

May be repeated with different subtitles. No more than three hours may be applied to a major in psychology.

401 Advanced General Psychology

3 Hrs.

Consideration of the major areas of psychology from classical positions through contemporary viewpoints.

412 Physiological Psychology

3 Hrs.

Introduction to the nervous system and internal environment and their effects upon behavior. Normal and abnormal conditions discussed with respect to sensation, learn-

ing, emotion, and motivation.

413 Laboratory in Physiological Psychology

1 Hr.

Conducting experiments and laboratory exercies in areas of physiological psychology, including neuroanatomy, endocrine functions, brain stimulation, and drug effects.

Prerequisite or Corequisite: Psychology 412.

Three hours laboratory per week.

449, 450 Independent Research

1, 3 Hrs.

Opportunity for independent investigation of topics by means of reading and/or experimentation. First term is devoted to forumulating the problem, determining its method of investigation, and compiling a bibliography; second term, to collecting the data and writing a report.

Prerequisites: Permission of the department; also, Psychology 449 is prerequisite to Psychology 450.

451 Seminar in Psychology

1, 2, or 3 Hrs.

Seminar dealing with areas of psychology not covered in the regularly scheduled courses such as personnel psychology and behavior modification. Admission by permission of instructor.

452 Directed Readings in Psychology

1, 2, or 3 Hrs.

Independent investigation of a topic through a program of directed readings; oral examination conducted by department members.

Admission by permission of instructor.

May be repeated.

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Assistant Bookkeeper

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Bookkeeper

Mary W. Waterstradt
Secretary

Dorothy A. Wentz
Cashier/Bookkeeper

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Director of Public Safety
B.A., Appalachian State University

Mary L. Rollings
Lieutenant
Crime Prevention Officer

Neil D. Ray
Corporal
Field Training Officer

Michael T. Mullis
Public Safety Officer

Johnny Wright, Jr.
Public Safety Officer

Rodger Brock
Patrolman

Kathy Fesperman
Dispatcher
B.A., Queens College

Dining Hall and Book Store

Fred Formichella
Director
Saga Food Service

Barbara L. Knowles
Saga Supervisor

M'Lou Greene
Saga Book Store Manager
B.A., Queens College

Donna Trask
Secretary
Saga Food Service

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David Zeeso
Physical Plant Director
B.S.E.E., Illinois Institute of Technology; M.A., Columbia University

John Mizelle
Supervisor

Johnny L. Brown
Supervisor

Viola Holland
Secretary/Clerk

Post Office

Gerald A. Palmer
Clerk
Campus Post Office

Student Services

Office of Student Affairs

Sidney Kerr
Dean of Student Affairs
B.A., Agnes Scott College; M.Ed., Georgia State University

Chaplain

E. Elizabeth Johnson
Chaplain and Lecturer in Humanities
B.G.S., Ohio University; M.Div., Princeton Theological Seminary; M.A., Yale University; Ordained, Presbyterian Church in the United States

Faculty

Resident

Date following name and title indicates year of appointment.

** Leave of Absence

Richard H. Ault
Director of the Computer Center and Assistant Professor of Mathematics and Computer Science 1982
B.S.E.E., University of Miami
M.S., Ph.D., California Insititute of Technology

Bryon Baldwin
Lecturer in Art 1982
B.A., Baylor University;
M.F.A., Ohio University

Carol Boggs
Assistant Professor of Sociology 1981;
B.A., Asbury College;
M.Ed., Ph.d., University of Maryland

Marbury H. Brown
Associate Professor of Art 1982

Helen G. Cappleman
Assistant Professor of Education 1979
A.B., University of North Carolina at Chapel Hill, M.Ed., Duke Univeristy

Susan S. Carley
Assistant Professor of Sociology 1979
B.A., Louisiana State University

Florapearl Cobey
Assistant Professor of Chemistry 1976
B.S., University of Tennessee at Chattanooga; Ph.D., Duke University

Charles G. Couch, Jr.
Assistant Professor of Psychology 1982
B.A., University of North Carolina at Chapel Hill; M.A., University of North Carolina at Greensboro

Richard F. Crown
Associate Professor of Art 1971
B.A., New York University; M.A., Indiana University; M.F.A., University of Massachusetts

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Associate Professor of History 1972
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Suzanne S. Davis
Public Services and Documents Librarian 1969
A.B., University of Oklahoma; M.L.S., University of Illinois

William Davis
Instructor of Music 1982
B.M., Eastern Illinois University; M.M., University of Iowa

**Nancy Eagle Duncan
Dana Professor of Music 1950
B.S.M., University of North Carolina at Greensboro, M.A., University of North Carolina at Chapel Hill

Jack H. Fehon
Division Chairman of Natural Science and Mathematics; Dana Professor of Biology 1956
B.A., M.S., University of Florida; Ph.D., Florida State University

Robert L. Finley
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Assistant Professor of Business 1982
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B.A., University of Kentucky; M.A., Eastern Kentucky University; Ph.D., Claremont Graduate School

Jane Freeman
Instructor of Music 1982
B.M., M.M., The University of Houston

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Professor of English 1955
A.B., Davidson College; M.A., University of North Carolina at Chapel Hill; Ph.D., University of Georgia

Jane H. Hadley
Instructor of English (Drama)
B.A., Incarnate Word College,
M.F.A., University of Georgia

Virginia Hatcher
Director of Secretarial Certificate Program, Instructor of Business 1982
B.S., George Peabody College of Vanderbilt University; M.Ed., Tennessee State University

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Business Advisory Council

The establishment of a Business Advisory Council was approved in the Spring of 1978. The purpose of the Council is to advise and aid in strengthening, evaluating, and planning of the Business Administration programs at Queens College.

Class of 1980-82

James G. Babb, Jr.
Executive Vice President
WBTV

Crandall Bowles
Executive Vice President
Springs Company

Oscar W. Cranz, Jr.
Vice President of Finance and Administration
Keiltex Corporation

John Crosland, Jr.
President
Crosland Realty

Elizabeth F. Hair
Sunbelt Communications, Inc.

Edward H. Hardison,
BAC Chairman
Executive Vice President
Charlotte Pipe and Foundry

W. Edwin King, Jr.
Executive Vice President
Northwestern Bank

J. Wiley Martin
General Manager—Personnel
Southern Bell Telephone and Telegraph Co.

Perry T. Nixon, Jr.
Senior Vice President
Bank Funds Management
First Union National Bank

Richard C. Ranson
Treasurer
Duke Power Company

Robert S. Speizman
President
Speizman Industries, Inc.

Kit Ivey Ward
Buyer
J.B. Ivey and Co.

Harry F. Wolfe, Jr.
Senior Vice President and Trust Officer
Trust Division
North Carolina National Bank

Joan Zimmerman
Vice President
Southern Shows, Inc.

Class of 1982-84

R.B. Bevier
Site Operations Manager
IBM Corporation

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President
Arthur H. Burgess and Co.

Stuart Fishburne
President
Federal Reserve Bank of Richmond
Charlotte Branch

Sarah Belk Gambrell
Vice President
Belk Store Services, Inc.

Mark P. Johnson
President
H.V. Johnson and Son, Inc.

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Director
Corporate Services Division
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Director of Federal Regulations
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Wachovia Bank and Trust, N.A.

Sidney B. Tate
Senior Vice President
Human Resources Division
First Union National Bank

Lillian Whitney
President
L. Whitney and Co.

William H. Wilder
Director of Personnel Division
City of Charlotte

Degrees Conferred 1982

Bachelor of Arts

Theresa Ann Reilly Alsop
magna cum laude

Candidates for Degrees Summer 1982

Diane Johnson Buetow